

March 8, 2021

Setsuko Wake
Dean of Faculty of Letters, Kobe College

Call for Applications for Full-time Position in Global Studies

Please distribute or post this position announcement. Thank you.

1. **Position:** One position for Professor, Associate Professor, or Instructor
2. **Employment status:** Full-time tenured position (Non-Japanese citizens without a permanent residence visa for Japan will initially be appointed on a two-year tenure-track contract.)
3. **Field:** Gender Studies, Cultural Studies, or Area Studies (Japan, Europe, or Africa)
4. **Teaching Responsibility:** Undergraduate- and graduate-level courses in the field of the successful candidate, as well as Global Studies and other English-related courses. All courses are taught in English.
5. **Other Responsibilities:** Research and administrative duties. We especially welcome candidates willing to occasionally take students to domestic or overseas fieldwork.
6. **Date of Appointment:** April 1, 2022
7. **Qualifications:**
 - 1 Ph.D. (preferred), Ph.D. candidate, or Master's degree with relevant professional experience in the field.
 - 2 Previous teaching experience (preferred)
 - 3 The ability to teach in English and communicate in Japanese for administrative duties
 - 4 Christian or a person with understanding of the Christian educational principles on which Kobe College is founded
8. **Deadline for Application:** Must be received by June 8, 2021
9. **Application Materials (either in Japanese or in English):**
 - 1 Complete resume with photograph and contact information
 - 2 A list of research presentations, publications, pieces of work, and educational and social activities
*As for 1 and 2, please download application forms from the following website:
<https://www.kobe-c.ac.jp/application/files/6415/1381/5791/rirekisyo.xls>
 - 3 Description of teaching and research interests at Kobe College (2 pages)
 - 4 Three representative publications or pieces of work (originals, offprints or copies). Each of the three should be accompanied by an abstract in English
 - 5 Two references with names, affiliations, phone numbers, e-mail addresses
 - 6 A sample syllabus for a 15-week sophomore course "Topics in Global Studies" with contents related to the field of the candidate
10. **Selection process:** Candidates who are successful in the first screening of applications will be invited to take an interview and to carry out a 20-minute class demonstration in English based on the proposed syllabus. If necessary, the interview and the class demonstration will be carried out online. Documentation to verify academic and professional credentials will be required as part of the hiring process.
11. **Send the registered mail to:** "Application for Global Studies Position"
Department of English Office, Faculty of Letters, Kobe College
4-1 Okadayama, Nishinomiya-shi, Hyogo, JAPAN 662-8505
(In the event that mailing services are unavailable due to the COVID-19 crisis, the applicant may send the application documents as PDF files to the Department of English Office at e-office@mail.kobe-c.ac.jp. For all other cases, only paper documents will be accepted. Candidates who are successful in the initial screening will be requested to submit all the documents in paper format before the hiring decision is made.)

12. **Inquiries:** Department of English Office Phone: 0798-51-8548 Fax: 0798-51-8532
E-mail: e-office@mail.kobe-c.ac.jp

N.B. Submitted materials will not be returned unless requested upon application.
If you want your documents back after our screening, please enclose “Cash on Delivery Bill.”

*In case of any misunderstanding in translation, the Japanese version takes precedence over the English version of this job advertisement.