

March 5, 2019

Call for Applications for Full-time Position

Setsuko WAKE
Dean of Faculty of Letters, Kobe College

Please distribute or post this position announcement. Thank you.

1. **Position:** One position for Associate Professor, or Instructor
(This is a tenured position. Non-Japanese citizens without a Japanese permanent residence visa will initially be appointed for two years on a tenure-track contract.)
2. **Field:** American Literature and/or Comparative Literature
3. **Teaching Responsibility:** The successful applicant will teach general English reading and writing classes, “American Literature and History” and other major courses for undergraduate students, and “Special Lecture in American Literature” for graduate students.
4. **Date of Appointment:** April 1, 2020
5. **Qualifications:**
 - (1) Doctoral degree or equivalent level of education/experience in relevant fields
 - (2) Experience of teaching relevant courses at the university level
 - (3) The ability to teach classes in English and to conduct administrative duties in Japanese
 - (4) Christian or a person with understanding of the Christian educational principles on which Kobe College is founded
6. **Deadline for Application:** Must be received by September 2 (Mon.), 2019
7. **Application Materials (either in Japanese or in English):**
 - (1) Complete resume with photograph and contact information
 - (2) A list of research presentations, publications, and educational and social activities
※As for 1 and 2, please download application forms from the following website:
<https://www.kobe-c.ac.jp/application/files/6415/1381/5791/rirekisyo.xls>
 - (3) Description of teaching and research interests at Kobe College (2 A-4 pages)
 - (4) 3 representative publications (originals, offprints or copies). All essays should be accompanied with abstract in English.
 - (5) Curriculum vitae with all certificates from college(s), graduate school(s) and work place(s) that an applicant had been affiliated with, and 2 references (names, affiliations, phone-numbers, e-mail addresses)
 - (6) A syllabus of one semester course (15 class sessions) of “American Literature and History,” a two semester year course for sophomores
8. **Selection Process:** Based on this syllabus, the candidate will be asked to conduct a 20 minute teaching demonstration (in English) at the time of the interview. Additional materials may be requested.
9. **Send the registered mail to:** “Application for American Literature and/or Comparative Literature Position”
English Department Office, Faculty of Letters, Kobe College
4-1 Okadayama, Nishinomiya, Hyogo, JAPAN 〒662-8505
10. **Inquiries:** English Department Office
Phone: 0798-51-8548 Fax: 0798-51-8532
E-mail: e-office@mail.kobe-c.ac.jp

N.B. Submitted materials will not be returned unless requested upon application.

If you wish to have your application materials returned, please enclose “Cash on Delivery Bill.”

*In case of any misunderstanding in translation, the Japanese version takes precedence over the English version of this job advertisement.